



Exec Committee
May 9, 2016
6:30pm
PPA Office

Attendees: Christina Larson (President), Dick Poppele (Immediate Past President), Richard Adams (Vice President), Eric Amel (Secretary), John Cushing (MemComm Chair), Vince Netz (Bylaws Task Force), Susan Larson-Fleming (Historic District Committee member), Sarah Nassif (Historic District Committee member), Steve Brandt (Star Tribune Reporter), Jessica Buchberger (staff)

Absent: Tamara Johnson (Treasurer), Joe Ring (Historic District Chair), Ladan Yusuf (Glendale Committee Chair), John Wicks (Zoning and Project Review Chair)

1. The Committee sang Happy Birthday to Eric Amel and started discussing the meeting agenda. Christina reviewed the Consent Agenda, which Richard Adams moved to pass the Consent Agenda, which was seconded and approved with one abstention. The Consent Agenda contained the April Exec Committee Minutes, the May Zoning and Project Review Report and the Glendale Committee Reports (from February and March 2016). Christina reviewed the meeting agenda, which Richard moved to approve. This was seconded and approved unanimously.
2. Christina announced that the year-end Treasurer's Report will not be ready until June. Dick Poppele raised a point about the line "From Equity" is not properly reflected and that there are some points in the Treasurer's Report that are confusing. Dick will raise his concerns with the Treasurer at a later date. Vince Netz raised a point about the Quickbooks Software not being able to change the format of the Treasurer's Report due to the hardware and software in the office. John Cushing motioned to clarify what it would cost to get the hardware and software of the office up to speed to reflect the expectations of the accounting system, and to launch a fundraising campaign to get that. This was seconded and approved with one abstention. This will not go to Board until the numbers are reviewed by the Executive Committee. Vince Netz will price things out.
3. John Cushing moved to amend the agenda to move Michelle Chavez's item up to the fourth item. This was seconded and approved. In August 2015 PPA got a Community Innovation Fund grant for leadership development and outreach to neighbors. The original partner, Crossing Barriers, backed out of the project. CURA has come forward with a proposal to increase engagement and racial equity in Prospect Park. The Committee reviewed CURA's proposal. Leadership in NCR has reviewed this favorably. CURA needs to develop a budget and refine the proposal as a scope. The budget would need to include translation and interpreting service. The City would contract with PPA, and PPA would contract with CURA. A concern about CURA's capacity to fulfill the project was raised, which will have to be answered by CURA staff. The Committee asked that more partners be sought for alternative outreach plans. Michelle will assist

with this search by asking for references from other neighborhoods. The committee discussed various outreach strategies other neighborhoods have done.

4. Christina reviewed the draft Committee Review document that was distributed to the Executive Committee. These questions includes scope of work, committee charge, future projects, compliance with laws and policies, participation and engagement, and growth of committee. These questions also include review of the projects completed and reach of effectiveness. The Executive Committee gave feedback on clarity. Richard moved to adopt the document as a committee review framework going forward. This was seconded. Vince said this was timely with the Bylaws amendments. The Committee discussed using the document as a framework in June, and if it works well bring it to the Board in July. The motion passed with one abstention.
5. The committee reviewed Richard and Vince's Proviso. Dick Poppele moved to approve the Proviso. The discussion included the virtues of having this presented and when. The Proviso would be voted upon in the discussion. The motion was seconded and passed with one abstention. The Articles of Incorporation for the organization are out of date and out of compliance with the IRS. The new language can be "cut and pasted" from the IRS and presented to the Board in June.
6. CURA does not provide person-to-person mediation. The Board voted to use CURA for mediation, and must be notified of this change. The Board will be informed in May.
7. The Historic District Committee is putting forward a motion to start the process for Historic Designation of the Glendale Townhomes from Council Member Cam Gordon. Susan Larson-Fleming walked the Committee through the process of Historic Review, which includes a moratorium on demolition until the study is completed. The Pratt PTO has sent a letter of support for this motion. This motion is put forward by Joe Ring as the Chair of the Historic District Committee.
 - a. How does this relate to the previous Board resolution that was made for the Historic District Committee to work with the Glendale Committee. Answer: This is another tactic, and a long-term look at a portion of the neighborhood PPA may want to protect. Joe has reached out to the Glendale Committee Chair and provided the information to the Committee. The Historic District Committee and Pratt PTO have worked with Glendale residents on gathering support for the motion.
 - b. Does this only prevent demolition? This motion allows for as much time for engagement and realizing what is best for the neighborhood and Glendale residents, while also giving MPHA some oversight.
 - c. The Chair of the Glendale Committee had asked that no action on the Historic District Committee be taken until the Glendale residents were asked if that was a tactic the residents wanted. Christina reminded the committee that the request had a time limit. Jessica read from the meeting minutes of the Special Executive Committee Meeting from January 18th that stated the Glendale Committee had asked for time up until the March Executive Committee meeting to determine

what the Glendale Residents wanted. This response was never received by the Executive Committee.

- d. A comment was made about how frustrating this was, because PPA wants to facilitate the best outcome via committee communication. The committee was reminded that Exec does not have to make a recommendation. A motion was made to request the Glendale Committee to follow-through with this one more time before going to the Board. This was not seconded and failed. John Cushing moved to send the motion to the Board without recommendation. This was seconded. Two voted in favor, three abstained and the motion carried. It will be discussed after the Bylaws item.
- e. Vince Netz, a board member of PPA, is requesting to receive his business mail for NTZ Consulting at the PPA office. He would not be using the office as a place of business, but rather just a place for mail to be delivered to. His proposed MOU reflects that. He would give the organization a donation in exchange for this service. John Cushing motioned to accept this MOU, which was seconded. This motion would go to the Board. Richard moved to amend the motion to put this on the June Board meeting, which was seconded and approved. This was approved with one abstention.
- f. Vince Netz gave a report on the Good Neighbor Fund grants. Both grants that PPA put in were funded, with the Raise the Banners project highly rated by the Good Neighbor Fund review committee. The August Community Concert proposal was the second project that was funded. Many congratulations to the writers of both grants. Vince gave an overview of Good Neighbor Fund/Stadium Village Advisory Group actions for the committee. Dick Poppele moved to authorize Steve Banks with negotiating power between PPA and the Stadium Area Advisory Group. This was seconded and approved with one abstention.
- g. MNDOT wants to schedule a meeting with the community about the I-94 corridor. MNDOT asked to be a part of the Board meeting, but the committee feels that it will draw more interest that the capability of a PPA Community meeting. Richard moved to have a separate meeting for the presentation, which was seconded and approved with one abstention.
- h. Jessica gave a brief update on a letter that will be coming from the Zoning and Project Review Committee in support of a homeowner seeking variances to build a driveway on Franklin. They are seeking this because the Franklin Avenue reconstruction will remove all street parking by their home, and they do not have alley access. Eric Amel moved to put the letter on the Board agenda for May, which was seconded and approved with one abstention.
- i. Christina reviewed the agendas for the May Community meeting, May Board meeting, and June Exec and Board meeting draft agendas.
- j. The committee voted to adjourn at 8:35pm.